



Circle Nursery School Volunteer Guidelines

Welcome to volunteering at Circle Nursery School. We appreciate the support and hard work the classroom volunteers contribute to making our program successful. Thank you!

As a volunteer, your role is:

- To provide a positive relationship with the students and staff
- To give individualized assistance to students and staff
- To help the staff with instructional tasks

Volunteer responsibilities

Respect the confidentiality of all information that relates to the students and staff

Use appropriate channels of communication for comments and suggestions. If you have a concern please discuss with the teacher or a board member in an alternate setting (not while students are in the classroom)

Maintain a **caring** and **supportive** role

Be **prompt** and **dependable**

Serve under the supervision and direction of the staff

Let the teacher handle all matters regarding discipline

Be aware and **comply** with school rules

Maintain a **professional attitude** with respect to conduct and dress code

Please sign below.

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Volunteer Name(Printed)

Date

Volunteer Signature

Teacher Initials

Date