



2017 Fall Vendor Fair

The Circle Nursery School Board is proud to announce the return of the Fall Vendor Fair. We are excited to offer a holiday shopping event and gift buying experience for members of our community. It is our great pleasure to invite you to join us as a vendor at our event on October 21, 2017. The Fair will be open to guests from 10 a.m. until 4 p.m. Shoppers will have the opportunity to browse and purchase goods from vendors, like you, and have custom kids' art created. Vendors are invited to rent a space for this event. For vendors with direct sales items such as Tupperware and the like, we will be limiting to one just one booth per brand. First come, first serve. If you are a service provider, you're welcome to have a booth, or talk with us about at our event.

Circle Nursery School is hosting this Vendor Fair in an effort to keep our tuition prices affordable for families in our community. We are so appreciative of your support!

If you are interested in participating in the Circle Nursery School 2017 Fall Vendor Fair, please complete the registration form, contract, and registration fee, and return it to us:

Circle Nursery School Vendor Fair

10 Park Place

Avon, New York 14414

Questions: 585-226-6060 or CircleNurserySchool@outlook.com

Circle Nursery School

Fall Vendor Fair Application

Vendor Name	
Product Name, Type, Description	
Address	
City, State, Zip Code	
E-mail Address	
Phone Number	

Registration Prices: Early Bird Registration- NOW through September 15 \$25

Regular Registration- September 16 through October 10 \$30

Vendor rental price includes space for one 6' table. If you plan to utilize more space, please consider booking two spots.

You're encouraged to bring your own table, or rent one from us for \$20 for the day.

Registration now until September 15	\$25.00	
Registration on or after September 16, 2016	\$30.00	
Optional Table (6' long) Rental	\$20.00	
	TOTAL AMOUNT ENCLOSED	

Please make checks payable to Circle Nursery School.



Circle Nursery School Vendor Fair Concession Contract

The parties to this contract are Circle Nursery School (hereafter "Host") and

_____ (hereafter "Vendor").

Whereas, Host is hosting an Event known as Circle Nursery School Fall Vendor Fair to occur at the Zion Episcopal Church on October 21, 2017 beginning at 10 a.m. and ending at 4 p.m., and has the right to license concessions to vend at and during the event, and whereas Vendor desires to vend _____ (product) at and during said Event, and whereas Vendor has paid Host the sum of \$25/\$30/\$35 for a license to vend at and during said Event.

The parties agree to:

1. Vendor shall have access to the location agreed upon by the parties no less than 1 hour before (9 a.m.) the event's commencement for the purpose of setting up Vendor's vending station, goods, and other things necessary and reasonable to vending at this location.
2. Vendor shall not vend any goods or services other than those described herein at and during the Event without the Host's written consent.
3. Vendor's vending station shall be clean and orderly, and shall comply with all applicable laws and regulations and shall not serve or sell alcohol.
4. Vendor's staff may announce the availability of the goods to be vended only while they are within the confines of the vendor's location.
5. Vendor's staff shall be clothed and groomed in a clean, neat fashion, and shall conduct themselves in an orderly fashion.
6. No loud music, noise, or sound amplification devices shall be used by vendor's staff at the location.
7. Vendor shall have access to the location for up to 1 hour after the Event's conclusion at 4 p.m. to dismantle and remove all things brought to the location by the Vendor. Vendor shall leave the location clean of trash and substantially in the condition it was before Vendor occupied it and shall vacate the premises by 5 p.m.
8. Vendor hereby agrees to indemnify and hold harmless the Host against any damages or claims that may arise in connection with Vendor's presence at the Event and Vendor's activities of any kind.

In witness to their agreement to the terms of this contract, the parties affix their signatures below:

Host, signature and date

Host: Circle Nursery School, 10 Park Place, Avon, NY 14414

Vendor, signature and date

Vendor Address:

Circle Nursery School Vendor Fair

Vendor Name _____

Our Vendor Fair Raffle will serve as a way to raise additional funds for our program. If you would like to donate an item for our raffle, please let us know.

. Donations are tax deductible and a receipt is available upon request. If you already know the item you wish to donate for our raffle, please state below. If still unsure, please e-mail the item to CircleNurserySchool@outlook.com no later than October 15, 2017.

Item I will donate for raffle: _____